



Parent/Guardian Monthly Newsletter

September 2022

Dear Parents/Guardians,

As the 2022-2023 school year begins, I would like to extend a warm "WELCOME" to all our new students and parents at Carlyle and a warm "WELCOME BACK" to those who are continuing with us. We do hope that the summer vacation was filled with enjoyable and restful times for you and your family. The Carlyle team is looking forward to working with you, to offer your children the richest educational opportunities possible. We assure you that this school year will be an enriching and inspiring one for all.

1. Meet the Staff/General Assembly/Curriculum Night: Thursday, September 22nd, 2021

Please mark Thursday, September 22nd on your calendar. This evening has been planned for parents to come join us for the General Assembly starting at **6:25p.m.**

A traditional in-person curriculum night will be offered to all our parents. **Parents are requested to leave their child(ren) at home as this is an evening for parents only.** There will not be any supervision for the children. We are looking forward to seeing you in attendance, as it is an important evening concerning your child's education and to ensure a Governing Board.

2. General Assembly and Governing Board

A General Assembly for all the Carlyle parents/guardians will be held on Thursday, September 22 in the gymnasium **between 6:25p.m. and 7:45 p.m.** During this time, you will get to meet the entire Carlyle Team serving on the Governing Board and participate in the General Assembly. We will be providing light snacks and refreshments. A separate memo will follow and will outline the details of the General Assembly.

3. Welcome Back Celebration: Thursday, September 15th, 2022

On Thursday, September 15th, 2022, the Carlyle staff is excited to host its annual Welcome Back Celebration! This will be an afterschool afternoon for all our students and parents to enjoy the fun-filled activities organized by our dynamic staff! The Carlyle team is looking forward to meeting and socializing with our new and returning Carlyle students and parents. More information to follow.

4. Friday, September 30th: Student Attestation Day

Every year, on the last school day in September, we are asked by the Ministry to provide proof of the attendance and presence of each student at Carlyle School. This will be done by means of a group attestation signed by the teacher and the principal. It is based on the enrolment of this day that the school board and the schools are allocated government funds for the entire year. *Please make every effort to have your child present in school on Friday, September 30th.*

5. **B.A.S.E Daycare**

The B.A.S.E. Daycare service is offered to all the students who are registered at the school. The hours of operation are from: 7:15a.m. – 8:45a.m. and 3:55p.m. – 6:00p.m. (Pre-Kindergarten to Grade 6 are dismissed at 3:55p.m.). This program allows the children to have outdoor play, snacks with peers, time for homework as well as time to participate in group activities. Daycare provides the children with the opportunity to start their homework, as this is an important part of their daily schedule. Please note that the school rules also apply to the Daycare Program. If you require additional information, please call our **Daycare Technician, Priscilla Gervasi, at 514-788-0021.**

Please keep in mind that you must register your child as a regular daycare user or as a sporadic user (occasional). The cost for daycare services is \$8.55/day for three or more days. Sporadic users (occasional users - less than three days per week) will be charged \$11.00/day.

6. **Our Hot Lunch Service Provider for 2022-2023 is Merenda**

The Governing Board once again approved **Merenda** to be our hot lunch provider for the 2022-2023 school year! We would like to take this opportunity to inform you that they will be offering 6 meal choices every day, at the cost of **\$6.00** per regular format meal. The cost for a large format is **\$6.50**. Take advantage of the fresh and delicious hot lunches made available for your child to enjoy daily! The program will commence **Monday, September 12th**.

7. **Bus Transportation**

The Transportation Department at the EMSB can be reached at 514-483-7200 ext. 7255, 7257, 7259 from 8:30a.m. to 4:15p.m. (Monday to Friday). For emergencies outside our working hours, please contact your child's transportation carrier. **(Page 8 in the agenda book).** There have been **changes to the bus companies, more info will be forthcoming.**

8. **Arriving to School on Time**

Parents are reminded to have their child(ren) arrive at school by 9:10 a.m. and/or before the 9:15a.m. bell. Too many children are arriving after 9:15a.m. A few minutes may not seem important, but they are truly important for your child's ability to be organized for the day. The homeroom period, from 9:15 a.m. - 9:20a.m., is used for organizing their books, submitting anything that is due and preparing for their day. Children arriving late feel uncomfortable and must then use instruction time for all the organizational tasks. Consider the significance of a loss of 10 minutes of instruction each day = 50 minutes a week, over 3 hours each month, over 33 hours per year or almost 7 lost days at the end of a year. We ask for your cooperation in helping us ensure that your child is properly organized and ready.

9. Change of Dismissal Routine

A reminder to parents that any change in the departure routine of your child(ren) must be written in the school agenda. If you need to notify the school via telephone call, please note, there will be no changes accepted after 1:20 p.m. Please do not send an email to the teacher or the secretary after this time, as they may not see the message in time for the change to be made (page 6 in the agenda book). If you are picking up your child, please be punctual as there is no one to supervise your child at the office past 4:05p.m. The end of the day is a very busy time at Carlyle, and we ask all parents for their cooperation for dismissal to run smoothly.

10. Safety and Security

Since COVID restrictions are over, all parents, visitors and volunteers are permitted by appointment only, in the building by the Carlyle Avenue front door. Visitors who have an appointment, must report to the office to sign in. We kindly ask you to identify yourself upon buzzing in and sign in at the office upon your appointed arrival.

11. School Agenda

Please take the time to read the information inside the agenda book with your child. Once you have read the agenda book with your child, please sign page 1 and page 12. Any lost agendas will be replaced at a cost of \$10.00. For your information, the agenda insert is also posted on our website for your viewing.

12. School/Lunch Supervision Fees

Information about school and lunch supervision will be sent home in the student documentation package Tuesday August 30. Please complete the documents and send in your payments. The due date for school fees is September 14th. Lunch supervision fees are due on September 28th.

13. Breakfast

The Breakfast Program of Canada will start at Carlyle on Thursday, September 19th. You have received the form for registration and a donation is greatly appreciated. Any donation amount is generous and will be supporting children.

Coming together is a beginning; keeping together is progress; working together is success.
-Henry Ford

Thank you for your cooperation.

Dina Vourdousis and the Carlyle Team
Principal

