



# Minutes of Governing Board Meeting Edinburgh Elementary School

Thursday, June 13, 2024 at 7:00 p.m.

In person meeting at Edinburgh Elementary School

*We would like to acknowledge that Edinburgh School is located on unceded Indigenous lands. The Kanien'kehá:ka/Mohawk Nation is recognized as the traditional custodians of Tiohtià:ke/Montréal, which has long been a site of meeting and exchange for many First Nations and is currently home to diverse groups of Indigenous and other peoples. We are grateful to live, work, and learn here, and recognize the important role of education in reconciliation and in maintaining connections between the past, present, and future.*

**Present:** Parents: Anne-Marie Yaworski, Steven Szabo, Steven Muoio, Robyn Dalton, Alessandra Cesari

**Staff members :** Gaetano Sifoni, Geneviève Guay, Pina Trengia, Abdelghafour El-Hama, Geneviève Hébert, Jean-Michel Brunet

**Absent:**, Parents : Johanna Miller  
Staff members: Marco De Crescentis, Catherine Brault

**Guests:** Tammy Dagenais (Edinburgh Home and School Association)

## 1. Welcome

Anne-Marie Yaworski (Chair) called this meeting to order at 7:06 pm

## 2. Adoption of agenda

First : Anne-Marie Yaworski

Second : Robyn Dalton

Motion carries unanimously

## 3. Approval of Minutes of May 16, 2024

First : Robyn Dalton

Second : Steven Muoio

Motion carries unanimously

## 4. Business Arising from Previous Minutes (Thursday October 19, 2023)

Earlier this year the GB was asked to look into requesting a crossing guard at the intersection of Westminster Avenue North and Northview Avenue. Eligibility criteria for a crossing guard requires there be a specific number of students who would benefit. A petition was drafted and the results seem to indicate that there aren't enough students that cross that intersection. Presently a crossing guard is available to assist children with crossing at the corner of Parkside Avenue and Westminster Avenue.

## **5. New Business**

### **5.1 2023-2024 Year end financial statements**

Principal Sifoni presented the year end financial statements to the GB indicated a rollover or \$132.

### **5.2 2024-2025 Edinburgh School Fees**

Principal Sifoni reports that a school fee increase is expected to respond to increasing cost of paper and reproductions, however it will remain minimal.

Motion to approve school fees unanimous.

First: Robyn Dalton

Second: Alessandra Cesari

### **5.3 2024-2025 Edinburgh School provisional budget Fund 3&5**

The GB motioned to approve the provisional budget.

First: Anne-Marie Yaworski

Second: Robyn Dalton

### **5.4 2024-2025 Allocation of MEQ Funded K4 Classes**

The motion to approve accepting 1 MEQ funded pre-Kindergarten class was unanimous

First: Anne-Marie Yaworski

Second: Alessandra Cesari

### **5.5 2024-2025 Edinburgh Code of conduct**

The motion to approve the Edinburgh Student Parent code of conduct was unanimous.

First: Steven Muoio

Second: Alessandra Cesari

### **5.6 2024-2025 Home and School Fundraisers**

The motion to approve having an Edinburgh Home and School Association was unanimous.

First: Anne-Marie Yaworski

Second: Alessandra Cesari

Motion to approve the list of fundraisers administered by the Home and School association was unanimous.

First: Robyn Dalton

Second: Alessandra Cesari

## **6 Reports**

### **6.1 Principal's report**

Principal Sifoni reports that the Welcome to Kindergarten introductory event drew a large number of families. The Spring Fair owes its success to the excellent collaboration of our Home and School Association members. Principal Sifoni thanks Mr. Cho for planning and executing another fun filled Spring Field Day. A special mention is made to the grade 6 student leaders for their contribution to facilitating the many field day activities. The students at Edinburgh are readying for the annual end of year show thanks in part to Mr. Radu's dedication to making this a formidable event. Parents will be invited to attend. On behalf of the Edinburgh community, Principal Sifoni wishes to thank interim principal Ms. Laetitia Kachmar for her support and collaboration during principal Sifoni's family leave.

### **6.2 Commissioner's report**

No report available

### **6.3 Treasurer**

M. Jean-Michel Brunet motioned to request funding from the GB budget to send condolences to a longstanding former member of our GB, Mr. Michael Roger, who lost a beloved member of his family.

Motion carries unanimously

First: Jean-Michel Brunet

Second: Robyn Dalton

Current balance: 132\$

### **6.4 EMSB Parents Committee delegate**

No report available

### **6.5 Teacher's Report**

M. Jean-Michel Brunet reports on upcoming changes to certain subjects in the upcoming year. Éthique et culture religieuse will be replaced by Culture et citoyenneté Québécoise. The grade 3 to 6 students will be using the Passeport citoyen learning resource for social studies instead of Escales. Students at Edinburgh had the opportunity to attend the Eureka science festival at Parc Jean Drapeau from May 24 to 26<sup>th</sup>, 2024. Grade 3 students explored the Biodome on their most recent field trip.

### **6.6 Home and School liaison**

Tammy Dagenais is the new president of Edinburgh Home and School Association. Tammy Dagenais replaces Vanessa Gangai at Home and School. Ms. Dagenais reports on the upcoming Home and School activities (Spring fair, staff lounge remodeling, election of executive committee of H & S)



**Commission scolaire English-Montréal**  
**English Montreal School Board**


**GOVERNING BOARD  
REPORT OF EXPENDITURES  
FOR THE YEAR ENDING JUNE 30, 2024**

**SCHOOL/CENTRE:** Edinburgh School

Description	Expenses	Revenues
Funds received from the EMSB for 2023-2024		\$ 250.00
Balance remaining (rollover from 2022-2023)		\$ 82.00
<b>Deduct Expenditures:</b>		
Office Supplies	\$	
Printing/Photocopying	\$	
Transportation	\$	
Babysitting	\$	
Meeting Refreshments	\$	
Other		
- Science Fair Prizes	\$ 150.00	
- Flowers for former GB Chair (bereavement)	\$ 50.00	
<b>TOTAL:</b>	\$ 200.00	\$ 332.00
<b>Balance kept in account for 2024-2025</b>		<b>\$ 132.00</b>

Financial statement adopted at the meeting held on:

June 13, 2024

  
Treasurer

  
Chairperson



# École Edinburg School

500 Hudson Ave, Montreal-West, QC J4X 1X1

Tel.: (514) 486-0981 – Fax: (514) 486-6846

## 2024-2025 ITEMIZED LIST OF EDINBURGH SCHOOL FEES

### Grade K4

Workbooks	\$ 34.00
Worksheets	\$ 15.00
Other (Exercise books & Duo tangs)	\$ 10.00
<b><u>K4 TOTAL:</u></b>	<b>\$ 59.00</b>

### Grade K5

Workbooks	\$ 13.00
Worksheets	\$ 30.00
Other (Exercise books & Duo tangs)	\$ 5.00
<b><u>K4 TOTAL:</u></b>	<b>\$ 48.00</b>

### Grade 1

Workbooks	\$101.00
Worksheets	\$ 15.00
Agenda	\$ 10.00
Other (Exercise books & Duo tangs)	\$ 35.00
<b><u>GRADE 1 TOTAL:</u></b>	<b>\$ 161.00</b>

### Grade 2

Workbooks	\$ 49.00
Worksheets	\$ 30.00
Agenda	\$ 10.00
Other (Exercise books & Duo tangs)	\$ 45.00
<b><u>GRADE 2 TOTAL:</u></b>	<b>\$ 134.00</b>

### Grade 3

Workbooks	\$ 52.00
Worksheets	\$ 30.00
Agenda	\$ 10.00
Other (Exercise books & Duo tangs)	\$ 35.00
<b><u>GRADE 3 TOTAL:</u></b>	<b>\$ 127.00</b>

### Grade 4

Workbooks	\$ 79.00
Worksheets	\$ 30.00
Agenda	\$ 30.00
Other (Exercise books & Duo tangs)	\$ 10.00
<b><u>GRADE 4 TOTAL:</u></b>	<b>\$ 149.00</b>

### Grade 5

Workbooks	\$ 77.00
Worksheets	\$ 30.00
Agenda	\$ 10.00
Other (Exercise books & Duo tangs)	\$ 20.00
<b><u>GRADE 5 TOTAL:</u></b>	<b>\$ 137.00</b>

### Grade 6

Workbooks	\$ 92.00
Worksheets	\$ 30.00
Agenda	\$ 10.00
Other (Exercise books & Duo tangs)	\$ 30.00
<b><u>GRADE 6 TOTAL:</u></b>	<b>\$ 162.00</b>

**LUNCH SUPERVISION FEE FOR ALL STUDENTS : \$ 270.00**



**RESOLUTION FOR THE ADOPTION OF THE SCHOOL BUDGET  
BY  
THE SCHOOL GOVERNING BOARD**

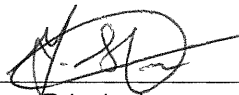
WHEREAS, in accordance with Section 95 of the Education Act, the governing board is responsible for adopting the school's annual budget as proposed by the principal;

WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other;

Anne-Marie Yaworski MOVED THAT, the governing board of Edinburgh School adopt the school operating budget for the 2024-2025 school year, as presented by the school Principal, which forecasts revenues of \$ 94,327 and expenditures of \$ 94,327 ;

AND THAT the budget be submitted to the English Montreal School Board for final approval.

**SCHOOL NAME :** Edinburgh School

Signature :   
Principal

Date: 06/13/2024

Signature :   
Governing Board Chair

Date: 06/18/2024

**Ministère de l'Éducation du Québec (MEQ) Funded Pre-K Class(es) 2024-2025**

WHEREAS by virtue of its Bill 5, the Ministère de l'Éducation du Québec (MEQ) is proposing to amend the *Education Act* in order to allow all children having reached 4 years of age to receive preschool education services;

WHEREAS the MEQ announced that the EMSB would be authorized to open existing and new MEQ funded Pre-K classes in 2024-2025 across its network of schools;

WHEREAS, based on the school's enrolment, the Administration of the EMSB identified **École Edinburgh School** to open **ONE (1)** MEQ funded Pre-K class in 2024-2025

WHEREAS the Administration of EMSB has already undertaken the necessary steps in order to prepare for the opening of the MEQ funded Pre-K classes;

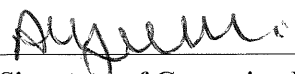
WHEREAS a Governing Board Resolution confirming the opening of MEQ funded Pre-K classes is required;

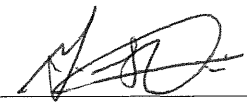
IT WAS MOVED BY     **Anne-Marie Yaworski**     AND RESOLVED THAT the **École Edinburgh School** Governing Board approve the opening of **ONE (1)** MEQ funded Pre-K class(es) in 2024-2025

IT WAS FURTHER RESOLVED that a copy of the present Resolution be sent to Demetrios Giannacopoulos, Regional Director – West Sector.

Anne-Marie Yaworski  
Name of Governing Board Chair

Gaetano Sifoni  
Name of Principal

  
Signature of Governing Board Chair

  
Signature of Principal

June 14, 2023  
Date



Edinburgh  
Home & School  
Association

Edinburgh Home and School Association  
500 Hudson Avenue Montreal West QC H4X 1X1

June 11 2024

## Home & School Activities 2024 - 2025

The Edinburgh Home & School respectfully submits our list of planned activities for the following year for governing board approval. Here is a summary of activities for 2024/2025. Please note that activities will only be offered if they can observe Public Health, School Board and School health and safety protocols. Events that cannot be adapted to meet these protocols will be suspended.

**Fundraising Goal:** 1: Improvements identified by the school 2. Events, materials and equipment to enhance student learning and development

### Fundraisers

School Supply Fundraiser (June)  
Mabel's Labels (ongoing)  
School Apparel Sale / Themed shirts sale (ongoing)  
Edinburgh Buzz Honey (ongoing)  
Pizza Days / additional lunch offer (ongoing)  
Frozen Yogurt Days (ongoing)  
Spring Fair (May / June)  
Book Fair (Nov.)  
Fundscrip gift card sales (Nov.)  
Big Box Greeting Card Fundraiser (Nov.)  
Felix and Norton Cookies Fundraiser (Nov)  
\*We are looking into a potential Trivia night fundraiser, but not confirmed

### Activities and Products

*These events/products are not fundraisers as we charge to cover costs only*

Welcome Back barbecue  
Movie Night (Nov.)  
Pasta Night (Mar.)  
School Calendars  
Orange Shirts

### School Events

*We will organize the following activities at Edinburgh. These activities do not involve any fees.*

New Kindergarten parent breakfast (Sept.)



Holiday Lunch (Dec.)  
Teacher Appreciation Week (Feb.)

#### Charitable Activities & Outreach

Warm Clothing Drive (Oct.)  
Food Drive (April / May)  
Matteo Palumbi Fundraiser (May)

#### School Life

Library Volunteers  
Math Club  
Support school with ECA registration

#### Parent Communications

QFHSA membership  
Friendship list  
Email distribution

### **Fundraising Activities surrounding Grad 2025**

The following fundraisers will be planned and executed by the 2025 Grad Committee. As this committee has yet to be formed, the list below is a standard list of fundraisers usually run by the Grad Committee. If the new committee wishes to offer additional fundraisers, an addendum to this proposal will be submitted to Governing Board.

Fundraising Goal: To fund celebration, yearbook and memento (eg. T-shirt)

#### **Fundraisers**

Raffle  
Recettes en pot  
Bake sale at Parent / Teacher interviews  
Freezie sales at School events (Welcome Back BBQ, Spring Fair)

The Edinburgh Home & School also requests the approval to use the school for meetings and events during the 2024/2025 school year should the public health situation allow for this.