

Canadore Students' Council  
2017-18

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# Clubs and Associations Start-Up Package

## Club Policy

Please read the full policy as the club is bound by those rules. This is a highlight of some key points that the club should be aware of.

- A club must consist of **5 members** who must be a student in good standing enrolled in a full-time study as defined by the Ontario Ministry of Colleges and Universities.
- Each club and association are eligible for a maximum of \$100 of funding per academic year.
- Club contact should respond to all messages as soon as possible; even in the summer. If a club does not respond within 5 days during the school year they will receive a warning, and if it becomes a continuous habit may be subject to the disciplinary actions.
- The President (or their representative) is required to attend the President's meeting, of which they will be notified by an Executive member of the Canadore Students' Council
- Clubs are to be run democratically and everyone's voice should be heard
- Clubs are required to organize one campus wide event per year
- Clubs may receive additional funds through fundraising efforts.
- All events must be spoken with the Canadore Students' Council about prior to and the forms must be filled out fifteen (15) business days prior to the event.
- All Clubs that wish to continue from year to year must fill out an End of year report.

**Club/Association Proposal**

This proposal is used to give Canadore Students' Council the scope and reasoning behind your club or association, as well as your goals and expectations for the upcoming year. Providing a great deal of information is very beneficial as it allows the Canadore Students' Council to provide you with a higher level of support.

**Club/Association Name:**

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**Type of Club:** Special Interest  Academic (Program Related)

**Introduction/Background:**

Let us know how or why you came up with the idea of this club/association. Is this a passion of yours and your friends? Is there a large need for a specific group? Etc.

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**Goals/Purpose:**

Outline what you want to accomplish by having this club/association.

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**Events/Activities:**

List some ideas that you think would work for this club/association. Keep in mind: you are by no means restricted by these ideas!

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**Funding:**

Discuss how this club/association will use any general funding received.

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**Membership:**

State how many members you expect to have this year.

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Primary Contact

Name:

Student number:

Email:

Phone number:

Secondary Contact

Name:

Student number:

Email:

Phone number:

The \_\_\_\_\_, being a sanctioned club/association under the Canadore Students' Council, has read, understood, and agrees to follow the CSC club/association requirements. This club/association understands and agrees that should they violate applicable rules of the CSC Clubs/Associations Package, the CSC Constitution or any of its applicable policies, they may be subject to internal dissolution (i.e. separation of any future support). This club/association is also aware and agrees that it will be "dissolved" as a result of two-thirds majority vote of the CSC Executive Committee. This club/association may appeal such dissolution to the CSC Board of Directors through a presentation at a regularly scheduled CSC board meeting.

\_\_\_\_\_  
Primary Contact Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secondary Contact Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice-President, Enrolment  
Management, Indigenous and  
Student Services Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Government Coordinator  
Signature

\_\_\_\_\_  
Date

Any further questions or concerns please contact: The Vice President of Student Life for CSC at [canadorescvpsl@gmail.com](mailto:canadorescvpsl@gmail.com)

