

**West Parry Sound Campus Facilities Rentals
As of Jan 1, 2017**

Fees

		Not for Profit	Private Sector
Classrooms	122	\$40/hr \$155/day	\$50/hr \$180/day
	126		
	127		
Lounge		\$55/hr \$185/day	\$65/hr \$200/day
Deck		\$40/hr \$155/day	\$50/hr \$180/day
**** All above rates are subject to additional cleaning fees.			

Notes:

- HST will be applied to all rates above
- Mandatory
 - o Deposit: 50% of rental fee, minimum of 10 business days prior to event. Post-dated cheques are not accepted.

Guiding principles:

Availability of renting the facilities at the West Parry Sound Campus will depend on:

- Any Canadore education programs/courses
- Partnerships
- Outside rentals

Canadore College - Rental Agreement

1. The applicant understands and agrees that the permit may be revoked or cancelled with or without cause, subject to reasonable notice which shall be no less than two weeks, and that in the event of such revocation or cancellation, there will be no claim or right to damages, or reimbursement on account of any loss, damage, or expense whatsoever. It is further understood, that the date and hours of permit may be changed by Canadore College should the building be required for educational purposes, subject to the above-mentioned notice. Notice shall be given by prepaid post, addressed to the applicant at the address shown on the application.
2. Temporary or permanent cancellation of permits by the applicant requires at least two weeks written notice in advance of the date(s) concerned, otherwise the applicant shall bear the full charge of the day(s) concerned.
3. The facility is to be used only on the dates, and hours, and for the purposes specified on the permit. The facility must be vacated by the time shown on the permit.
4. No advertising in connection with the use of the premises under the permit is to be displayed on or affixed to any part of the college property without previous written approval.
5. The permit is not transferable.
6. The applicant shall be responsible for the enforcement of the regulations listed herein to the supervisory person designated by Canadore College.
7. The applicant undertakes that the use of any facilities under the permit shall be conducted as to create the minimum interference with normal operation of Canadore College.
8. The applicant shall strictly adhere to the decisions and instructions by Canadore College.
9. The applicant agrees to pay Canadore College on demand all costs of restoration and repair required as a result of all such losses, damage or injury caused by the applicant or its servant, agents, employees, invitees or patrons.
10. The applicant shall indemnify and save harmless the College, its officers, directors, agents and employees from any and all actions and causes of actions, claims, demands, liabilities, losses, judgments, damages or expenses of any kind, including negligence, gross negligence, intentional misconduct or criminal acts or omissions, resulting from the actions or inactions of the applicant arising from the provision of services under this agreement. The applicant agrees to carry insurance acceptable to Canadore College sufficient to indemnify and save harmless the college and will provide proof of such insurance coverage prior to the signing of this agreement.

11. The applicant shall ensure that the members of its group or organization while in any part of the college's premises shall be under the immediate supervision and control of competent trustworthy adults whose backgrounds have been properly checked by the applicant with respect to the protection of children and vulnerable adults, who will undertake personally to be responsible to Canadore College for the due observance of these regulations.
12. Smoking will not be allowed in any part of the premises other than in such areas, if any, as the Canadore College has designated for that purpose.
13. Serving of Alcohol – requires a “Special Event” permit and will only be allowed in designated areas.
14. Vehicles may be parked in designated areas in connection with the permit use of grounds or buildings.
15. Canadore College must approve any special instruction or set-up required well in advance.
16. If the college is prevented by forces beyond their control from providing the facilities and services outlined in this contract, the Client agrees that it will save harmless the College from any liability financial or otherwise. Force Majeure will be exercised in but not limited to the following circumstances: construction activities, acts of terrorism, strikes, labour disputes, including boycotts, Acts of God, government restrictions, judicial orders, fire or other casualty, civil commotion, loss of a utility, emergencies or causes beyond its reasonable control which would make it illegal or impossible to provide the proper services to hold the event.

