

**CANADORE COLLEGE**  
**OPERATIONAL POLICY MANUAL**

**TITLE:**                    **Grading Policy**

**EFFECTIVE DATE:**    **September 1, 2016**

**1. SCOPE**

1.1 Authority

This policy is issued under the authority of the President.

1.2 Application

This policy applies to all courses carrying an evaluation criteria offered by Canadore College.

**2. PURPOSE AND PRINCIPLES**

2.1 Purpose

Canadore College of Applied Arts and Technology is regulated and funded by the Province of Ontario through the Ministry of Advanced Education and Skills Development. This policy outlines the current college approved grading scheme, method of calculation Grade Point Average (G.P.A.) and G.P.A. graduation requirements.

2.2 Principles

This transcript of the student's academic record is released to students upon the request of the individual and is for their exclusive use only. It has been prepared in accordance with the College's academic policies on grading and record's disclosure and, unless otherwise stated, is a complete and unabridged statement of the individual's achievement for period noted.

**3. POLICY**

3.1 Current Grade Grid

The current grade grid is:

<u>Grade</u>	<u>Percent equivalent</u>	<u>Point Equivalent</u>	<u>Grade</u>	<u>Percent equivalent</u>	<u>Point Equivalent</u>
A+	90-100	4.0	D	50-54	1.0
A	85-89	3.7	F	0-49	0
A-	80-84	3.5	S	-	-
B+	77-79	3.3	I	-	-
B	73-76	3.0	FS	-	-
B-	70-72	2.7	AUD	-	-
C+	65-69	2.5	WD	-	-
C	60-64	2.0	TC	-	-
D+	55-59	1.5	AG	-	-

### 3.2 Grade Definitions:

- S Satisfactory achievement (not computed in G.P.A.)
- I Incomplete – A pre-defined extension has been granted to allow for completion of course requirements (not computed in G.P.A.)
- AUD Audit – no credit awarded (not computed in G.P.A.)
- WD Withdrawn from subject before withdrawal deadline (not computed in G.P.A.)
- FS Failure with supplemental privilege
- TC Transfer Credit/Internal Credit (not computed in G.P.A.)
- F Failure, student must repeat course
- NGR No grade reported
- AG Aegrotat standing applies to those students whose academic performance over a significant proportion of the course has been more than satisfactory, but where, because of compelling personal reasons such as illness, the student is unable to complete the course, and where the student is unable to make up the deficiency. It is only awarded in exceptional circumstances. (not computed in the GPA, but is credited toward program requirements)

### 3.3 Academic Standing Definitions

- 3.3.1 ACADEMIC HONOURS – Student has achieved a cumulative 3.7 or higher grade point average (GPA) upon completion of a Diploma and certificate program.
- 3.3.2 GOOD STANDING – Student has maintained a cumulative 2.0 or higher GPA and has satisfied all credit and program specific requirements.
- 3.3.3 ACADEMIC PROBATION – The student's academic performance has fallen below a cumulative 2.0 GPA or has one or more failed courses or has not met program specific performance criteria.

### 3.4 Historical Grade Grids

Historical grade grids are found in Appendix A.

### 3.5 Grade Point Calculations

- 3.5.1 GRADE POINT – Grade points are established by multiplying the credit value for the subject by the numerical equivalent of the grade in that subject.
- 3.5.2 GRADE POINT AVERAGE (G.P.A.) is determined by dividing the total grade points by the total number of credits attempted.

### 3.6 Graduation Requirements

- 3.6.1 Certificates and diplomas are awarded to students in recognition of their successful completion of approved programs.
- 3.6.2 In order to qualify for a certificate or diploma a student must be in good standing and have satisfied all credit and program specific requirements. In addition, the student must have at least a 2.0 cumulative G.P.A.

#### **4. ROLES AND RESPONSIBILITIES**

##### **4.1 President**

The President is responsible for the overall management and operation of the College. The President ensures that the policy is implemented and that compliance is monitored.

##### **4.2 Vice President, Academic**

The Vice President, Academic is responsible for the effective implementation of this policy and is to resolve any disputes arising over policy interpretation.

##### **4.3 Vice President, Enrolment Management, Indigenous and Student Services**

The Vice President, Enrolment Management, Indigenous and Student Services is responsible for the effective implementation of this policy and is to resolve any disputes arising over policy interpretation.

##### **4.4 Registrar**

The Registrar is responsible for the enforcement of this policy.

#### **5. EVALUATION**

5.1 This policy will be evaluated every five years.

## Appendix A: Historical Grade Grids

### GRADING POLICY (SEPTEMBER 2006 to AUGUST 2016)

<u>Grade</u>	<u>Numeric Equivalent</u>	<u>Grade</u>	<u>Equivalent</u>
AH	4	I	Incomplete
A+	4	S	Satisfactory
A	4	WD	Withdrawn
B+	3.5	AUD	Audit
B	3	NR	No Grade Reported
C+	2.5	TC	Transfer Credit
C	2		
D+	1.5		
D	1		
R	0		

### GRADING POLICY (EFFECTIVE SEPTEMBER 1994 TO AUGUST 2006)

<u>GRADE</u>	<u>NUMERICAL</u>	<u>DESCRIPTION EQUIVALENT</u>
AH	4	Highest achievement - academic excellence
A+	4	Consistently outstanding achievement
A	4	Outstanding achievement
B+	3.5	Consistently good achievement
B	3	Good Achievement
C+	2.5	Consistently acceptable achievement
C	2	Acceptable achievement
D+	1.5	Limited achievement
D	1	Poor Achievement - departmental permission required to proceed to more advanced levels in this subject area
I	-	Incomplete - a limited extension of time has been granted to allow for completion (not computed in G.P.A.)
R	0	Unsatisfactory achievement
S	-	Satisfactory achievement (not computed in G.P.A.)
WD	-	Withdrew from subject before withdrawal deadline (not computed in G.P.A.)
AUD	-	Audit - no credit awarded (not computed in G.P.A.)
N	-	No grade reported
-	-	Transfer Credit

### GRADING POLICY (JANUARY 1979 TO SEPTEMBER 1994)

<u>GRADE</u>	<u>NUMERICAL</u>	<u>DESCRIPTION EQUIVALENT</u>
A	4	Consistently outstanding achievement
B	3	Consistently good achievement
C	2	Acceptable achievement
D	1	Limited achievement - departmental permission required to proceed to more advanced levels in this subject area
I	-	Incomplete - a limited extension of time has been granted to allow for completion (not computed in G.P.A.)
IR	0	Achievement unsatisfactory
S	-	Satisfactory achievement (not computed in G.P.A.)
WD	-	Withdrew from subject before withdrawal deadline (not computed in G.P.A.)
AUD	-	Audit - no credit awarded (no computed in G.P.A.)
NR	-	No grade reported